

# STUDENT SUPPORT COORDINATOR COLEGIO AMERICANO DE TORREÓN



To Apply, send your CV and cover letter to Leann Lear (Director of Teaching & Learning) at [leann.lear@cat.mx](mailto:leann.lear@cat.mx)

## Role Overview

The Student Support Coordinator at CAT is a strategic and human-centered leader responsible for designing and sustaining a cohesive, inclusive system of student support across K–12. This role integrates learning support, counseling, and tiered instructional practices into a unified approach that ensures every student is known, supported, and empowered.

This role requires the ability to hold both:

- Systems-level leadership (policies, structures, accountability)
- Instructional and relational leadership (coaching, culture building)

## Core Purpose

To lead the development of a progressive, inclusive student support ecosystem that:

- Ensures equity and access for all learners
- Builds teacher capacity to support diverse needs within the classroom
- Aligns academic, social-emotional, and behavioral supports
- Reflects CAT's vision of developing empathetic, resilient, globally-minded agents of change

## Key Responsibilities

**Leadership of Inclusive Learning Support (K–12)**

- Lead, supervise and evaluate learning support teachers
  - Reimagine support systems toward an inclusive, push-in model
- Coach teachers in:
  - Differentiation and adaptive teaching
  - Strengths-based approaches to student growth
- Guide the development and implementation of:
  - Student support plans, IEPs, accommodations
  - Tiered systems of support

## Coordination of Counseling & Student Well-Being (K–12)

Oversee and align the Counseling Department across divisions

- Ensure counseling supports:
  - Student identity, agency, and belonging
  - Preventative and developmental programming
- Coordinate systems that integrate:
  - Academic support
  - Social-emotional learning
  - Behavioral support

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## Systems, Policies & Accountability

- **Maintain and uphold policies related to:**
  - Documentation and intervention processes
  - Collaboration with families and external specialists
  - Collection and communication of data related to support programs

## Coaching and Responsibilities

- **Facilitate professional learning around:**
  - Inclusive practices
  - Differentiation and student agency
  - Social-emotional integration within academic contexts
- **Partner with divisional leaders to ensure alignment between:**
  - Curriculum
  - Assessment
  - Student support

## Desired Dispositions

- Designs inclusive systems that honor diverse identities and ways of learning
- Navigates complexity with cultural awareness and openness
- Builds strong, trust-based relationships with students, families, and staff
- Listens deeply and responds with care, curiosity, and respect
- Navigates ambiguity and challenges with a solutions-oriented mindset
- Challenges traditional models of support and reimagines what is possible
- Embraces innovation, iteration, and continuous learning
- Leads shifts in how student support is understood and implemented
- Empowers others toward inclusive, student-centered practices

## Qualifications

- **Bilingual** (Spanish & English)
- **Degree in:**
  - Special Education, Psychology, Counseling, or related field
- **Experience in:**
  - Learning support / inclusive education
  - Counseling or student services
  - Instructional leadership or coaching
- **Demonstrated ability to:**
  - Lead teams and systems
  - Facilitate teacher learning
  - Build inclusive, student-centered environments