

# Personal Finance 11th/12th Grade

Benchmark Code – Subject: Business = FIN

## SOC Personal Finance

½ credit

5 days per week 1 semester

Taught in English

This is an elective course for 11th/12th grade students in the Mexican/U.S. Programs. This is a one semester introductory course designed to learn general finance concepts. The course is intended to help students understand the impact of individual choices on career goals and future earnings potential. Students will cover subjects that include income, money management, spending and credit, as well as saving and investing. This course will provide a foundational understanding for making informed personal financial decisions.

Textbook: Garman & Forgue. Personal Finance. Southwestern-Western Cengage Learning, 13<sup>th</sup> Edition 2017.

Prerequisite: None

Strand 1 = Financial Planning

Strand 2 = Money Management

Strand 3 = Income and Asset Protection

Strand 4 = Investments

Code: Subject.Grade.Strand#.Standard#.Benchmark#.

Example: FIN.11/12.1.4.3 –Personal Finance, Eleventh/Twelfth grades, Strand 1, Standard 4, Benchmark 3.

### **Strand 1: Financial Planning**

Standard 1: The student sets personal and financial goals and develops a financial plan.

Benchmark Code	Benchmark
FIN.11/12.1.1.1 <b>CHAPTER 1</b>	The student will recognize the keys to achieving financial success and understand how the economy affects his/her personal finance success.
FIN.11/12.1.1.2	The student will perform time value of money calculations in personal financial decision making.
FIN.11/12.1.1.3	The student will identify the professional certifications of providers of financial advice.

FIN.11/12.1.1.4	The student will describe employee benefits and understand how to make smart decisions about them.
FIN.11/12.1.2.1 <b>CHAPTER 3</b>	The student will describe financial statements and use financial ratios to evaluate their strength and progress.
FIN.11/12.1.2.2	The student will describe the relationship between financial planning and budgeting.
FIN.11/12.1.2.3	The student will understand how to set and achieve short and long term financial goals.
FIN.11/12.1.2.4	The student will establish the structural and mechanical aspects appropriate for your personal budget.
FIN.11/12.1.2.5	The student will illustrate the methods and techniques to keep income and expenditures within planned budget totals.
FIN.11/12.1.2.6	The student will perform the tasks of the evaluation phase of budgeting.
<b>Strand 2: Money Management</b>	
Standard 1: The student explains the specifics of managing expenditures and understand strategies used to establish, build, maintain, monitor, and control credit.	
Benchmark Code	Benchmark
FIN.11/12.2.1.1 <b>CHAPTER 4</b>	The student will explain how taxes are administered and classified and will describe the two ways of paying taxes: payroll with- holding and estimated taxes.
FIN.11/12.2.1.2	The student will identify the steps involved in calculating Federal income taxes and understand planning strategies to legally avoid overpayment of income taxes.
FIN.11/12.2.2.1 <b>CHAPTER 5</b>	The student will explain the importance of effective cash management and list the tools of cash management.
FIN.11/12.2.2.2	The student will understand the criteria for choosing and using various types of checking accounts and the importance of having an interest-earning checking account.
FIN.11/12.2.2.3	The student will identify the potential benefits of opening a savings account as well as key factors to consider when comparing savings accounts.
FIN.11/12.2.3.1 <b>CHAPTER 7</b>	The student will compare and contrast installment and noninstallment credit and discuss the costs of credit.
FIN.11/12.2.3.2	The student will describe the types of charge accounts and the process of opening a credit account and the procedures lenders use to evaluate credit applicants.
FIN.11/12.2.3.3	The student will discuss the elements of the planned use of credit and understand the language of consumer loans.
FIN.11/12.2.3.4	The student will describe the sources of consumer loans and will calculate the APR and finance charges on both single-payment and installment loans.

FIN.11/12.2.3.5	The student will recognize signs of over indebtedness, know what to do when it occurs, and explain your rights regarding credit collection and bankruptcy.
FIN.11/12.2.4.1 <b>CHAPTER 8</b>	The student will describe several guidelines to save money on major purchases and employ the steps in wise buying that occur prior to interacting with sellers.
FIN.11/12.2.4.2	The student will compare shop when buying or leasing vehicles and other major purchases and evaluate his/her purchase decision as a guide for future behavior.
FIN.11/12.2.5.1 <b>CHAPTER 9</b>	The student will examine the options available for rented and owned housing and whether renters or owners pay more for housing and determine how much buyers can afford for housing.
FIN.11/12.2.5.2	The student will describe the various mechanisms for financing a home and identify the numerous costs of buying a home, including principal, interest, and closing costs.
<b>Strand 3: Income and Asset Protection</b>	
Standard 1: The student will understand perils and risks in life and how to protect against the consequences of risk.	
Benchmark Code	Benchmark
FIN.11/12 3.1.1 <b>CHAPTER 10</b>	The student will define risk and apply the risk-management process to personal financial affairs and define insurance terminology and explain the relationship between risk and insurance.
FIN.11/12 3.1.2	The student will describe property and liability insurance policies designed to meet needs other than those related to housing and automobiles.
FIN.11/12 3.1.3	The student will outline the steps to make a claim against a property or liability insurance policy.
FIN.11/12 3.2.1 <b>CHAPTER 11</b>	The student will identify the major sources of health care plans and describe the major types of coverage provided by health care plans.
FIN.11/12 3.2.2	The student will explain the major provisions of health care plans and insurance policies.
FIN.11/12 3.2.3	The student will describe the purpose and major features of disability income insurance.
FIN.11/12 3.3.1 <b>CHAPTER 12</b>	The student will identify the purpose of life insurance and the reasons for buying it.
FIN.11/12 3.3.2	The student will describe and explain the purpose of the major provisions of life insurance policies.

FIN.11/12 3.3.3	The student will discuss important points to consider when choosing and buying life insurance.
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**Strand 4: Investments**

Standard 1: The student understands investment fundamentals on stock, bonds, mutual funds, real state and high risk investment.

Benchmark Code	Benchmark
FIN.11/12 4.1.1 <b>CHAPTER 13</b>	The student will recognize the variety of investments available and identify the major factors that affect the return on investment.
FIN.11/12 4.1.2	The student will specify some strategies of portfolio management for long-term investors.
FIN.11/12 4.1.3	The student will understand the guidelines to use when deciding the best time to sell investments.
FIN.11/12 4.2.1 <b>CHAPTER 14</b>	The student will describe stocks and bonds and how they are used by corporations and investors.
FIN.11/12 4.2.2	The student will classify stocks according to their basic descriptive categories and describe the major characteristics of bonds.
FIN.11/12 4.2.3	The student will list the advantages and disadvantages of investing in bonds.
FIN.11/12 4.3.1 <b>CHAPTER 15</b>	The student will identify why people invest in mutual funds and classify mutual funds by portfolio.
FIN.11/12 4.3.2	The student will explain how to select a mutual fund in which to invest and recognize valid reasons for selling a mutual fund Investment.
FIN.11/12 4.4.1 <b>CHAPTER 16</b>	The student will identify the advantages and disadvantages of investing in real estate and in using advanced portfolio management techniques.
FIN.11/12 4.4.2	The student will distinguish between the types of direct and indirect ownership investments in real estate and describe the speculative aspects of tangible investments.